

Request for Quote

Page 1 of 5

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ONE CAPITOL HILL
PROVIDENCE RI 02908

CREATION DATE : 01-MAY-09
BID NUMBER: 7243898
TITLE: ELEVATOR MAINTENANCE - MHRH

BUYER: Gill Raymond E Jr
PHONE #: 401-574-8466

BLANKET START : 01-JUL-09
BLANKET END : 30-JUN-12
BID CLOSING DATE AND TIME: 11-JUN-2009 10:00:00

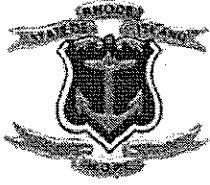
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DOA-FACILITIES MANAGEMENT
FOR DESTINATION SEE BELOW
, RI
US

Requisition Number: 1131291

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>THERE WILL BE A MANDATORY PRE-BID ON MAY 18 2009 AT 10:00 AM AT MHRH - BUILDING #86 CONTROL CENTER PASTORE CENTER CRANSTON RI 02920</p> <p>MHRH CONTACT PERSON JOHN SOLOMON 401 462-3050</p> <p>ELEVATOR MAINTENANCE-ADOLPH MEYER- #1 --#91829 7/1/09 - 6/30/10</p>	12.00	Month		
2	ELEVATOR MAINTENANCE-ADOLPH MEYER- #1 --#91829 7/1/10 - 6/30/11	12.00	Month		
3	ELEVATOR MAINTENANCE-ADOLPH MEYER- #1 --#91829 7/1/11-6/30/12	12.00	Month		
4	ELEVATOR MAINTENANCE-ADOLPH MEYER- #2 --#91828 7/1/09 - 6/30/10	12.00	Month		
5	ELEVATOR MAINTENANCE-ADOLPH MEYER- #2 --#91828 7/1/10- 6/30/11	12.00	Month		
6	ELEVATOR MAINTENANCE-ADOLPH MEYER- #2 --#91828 7/1/11 - 6/30/12	12.00	Month		
7	ELEVATOR MAINTENANCE-ADOLPH MEYER- #3 --#91830 7/1/09 - 6/30/10	12.00	Month		
8	ELEVATOR MAINTENANCE-ADOLPH MEYER- #3 --#91830 7/1/10 - 6/30/11	12.00	Month		
9	ELEVATOR MAINTENANCE-ADOLPH MEYER- #3 --#91830 7/1/11 - 6/30/12	12.00	Month		
10	ELEVATOR MAINTENANCE-BEN RUSH -#91823 7/1/09 - 6/30/10	12.00	Month		
11	ELEVATOR MAINTENANCE-BEN RUSH -#91823 7/1/10 - 6/30/11	12.00	Month		

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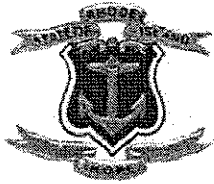
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Line	Description	Quantity	Unit	Unit Price	Total
12	ELEVATOR MAINTENANCE-BEN RUSH -#91823 7/1/11 - 6/30/12	12 00	Month		
13	ELEVATOR MAINTENANCE-REGAN #1--#91814 7/1/09 - 6/30/10	12 00	Month		
14	ELEVATOR MAINTENANCE-REGAN #1---#91814 7/1/10 - 6/30/11	12 00	Month		
15	ELEVATOR MAINTENANCE-REGAN #1---#91814 7/1/11 - 6/30/12	12 00	Month		
16	ELEVATOR MAINTENANCE-REGAN #2---#91815 7/1/09 - 6/30/10	12 00	Month		
17	ELEVATOR MAINTENANCE-REGAN #2---#91815 7/1/10 - 6/30/11	12 00	Month		
18	ELEVATOR MAINTENANCE-REGAN #2---#91815 7/1/11 - 6/30/12	12 00	Month		
19	ELEVATOR MAINTENANCE-REGAN #3---#91816 7/1/09 - 6/30/10	12 00	Month		
20	ELEVATOR MAINTENANCE-REGAN #3---#91816 7/1/10 - 6/30/11	12 00	Month		
21	ELEVATOR MAINTENANCE-REGAN #3---#91816 7/1/11 - 6/30/12	12 00	Month		
22	ELEVATOR MAINTENANCE-REGAN #4---#91817 7/1/09 - 6/30/10	12 00	Month		
23	ELEVATOR MAINTENANCE-REGAN #4---#91817 7/1/10 - 6/30/11	12 00	Month		
24	ELEVATOR MAINTENANCE-REGAN #4---#91817 7/1/11 - 6/30/12	12 00	Month		
25	ELEVATOR MAINTENANCE-REGAN #5---#91818 7/1/09 - 6/30/10	12 00	Month		
26	ELEVATOR MAINTENANCE-REGAN #5---#91818	12 00	Month		

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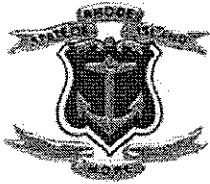
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Line	Description	Quantity	Unit	Unit Price	Total
	7/1/10-6/30/11				
27	ELEVATOR MAINTENANCE-REGAN #5---#91818 7/1/11 - 6/30/12	12 00	Month		
28	ELEVATOR MAINTENANCE-HAZARD---#91826 7/1/09 - 6/30/10	12 00	Month		
29	ELEVATOR MAINTENANCE-HAZARD---#91826 7/1/10 - 6/30/11	12 00	Month		
30	ELEVATOR MAINTENANCE-HAZARD---#91826 7/1/11 - 6/30/12	12 00	Month		
31	ELEVATOR MAINTENANCE-BARRY HALL---#91827 7/1/09 - 6/30/10	12 00	Month		
32	ELEVATOR MAINTENANCE-BARRY HALL---#91827 7/1/10 - 6/30/11	12 00	Month		
33	ELEVATOR MAINTENANCE-BARRY HALL---#91827 7/1/11 - 6/30/12	12 00	Month		
34	ELEVATOR MAINTENANCE-SIMPSON HALL---#91824 7/1/09 - 6/30/10	12 00	Month		
35	ELEVATOR MAINTENANCE-SIMPSON HALL---#91824 7/1/10 - 6/30/11	12 00	Month		
36	ELEVATOR MAINTENANCE-SIMPSON HALL---#91824 7/1/11 - 6/30/12	12 00	Month		
37	ELEVATOR MAINTENANCE-VIRKS-#1---#91821 7/1/09 - 6/30/10	12 00	Month		
38	ELEVATOR MAINTENANCE-VIRKS-#1---#91821 7/1/10 - 6/30/11	12 00	Month		
39	ELEVATOR MAINTENANCE-VIRKS-#1---#91821 7/1/11 - 6/30/12	12 00	Month		
40	ELEVATOR MAINTENANCE-VIRKS-#2---#91822 7/1/09 -	12 00	Month		

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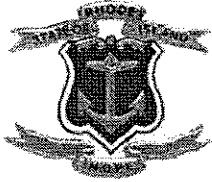
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Line	Description	Quantity	Unit	Unit Price	Total
	6/30/10				
41	ELEVATOR MAINTENANCE-VIRKS-#2---#91822 7/1/10 - 6/30/11	12 00	Month		
42	ELEVATOR MAINTENANCE-VIRKS-#2---#91822 7/1/11 - 6/30/12	12 00	Month		
43	ELEVATOR MAINTENANCE-SERVICE---#91825 7/1/09 - 6/30/10	12 00	Month		
44	ELEVATOR MAINTENANCE-SERVICE---#91825 7/1/10 - 6/30/11	12 00	Month		
45	ELEVATOR MAINTENANCE-SERVICE---#91825 7/1/11 - 6/30/12	12 00	Month		
46	ELEVATOR MAINTENANCE-LOUIS PASTEUR-#1---#91812 7/1/09 - 6/30/10	12 00	Month		
47	ELEVATOR MAINTENANCE-LOUIS PASTEUR-#1---#91812 7/1/10 - 6/30/11	12 00	Month		
48	ELEVATOR MAINTENANCE-LOUIS PASTEUR-#1---#91812 7/1/11 - 6/30/12	12 00	Month		
49	ELEVATOR MAINTENANCE-LOUIS PASTEUR-#2---#91813 7/1/09 - 6/30/10	12 00	Month		
50	ELEVATOR MAINTENANCE-LOUIS PASTEUR-#2---#91813 7/1/10 - 6/30/11	12 00	Month		
51	ELEVATOR MAINTENANCE-LOUIS PASTEUR-#2---#91813 7/1/11 - 6/30/12	12 00	Month		
52	ELEVATOR MAINTENANCE-MATHIAS---#91820 7/1/09 - 6/30/10	12 00	Month		
53	ELEVATOR MAINTENANCE-MATHIAS---#91820 7/1/10 - 6/30/11	12 00	Month		
54	ELEVATOR MAINTENANCE-MATHIAS---#91820 7/1/11 -	12 00	Month		

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Line	Description	Quantity	Unit	Unit Price	Total
	6/30/12				
55	ELEVATOR MAINTENANCE-PINEL---#94443 7/1/09 - 6/30/10	12 00	Month		
56	ELEVATOR MAINTENANCE-PINEL---#94443 7/1/10 - 6/30/11	12 00	Month		
57	ELEVATOR MAINTENANCE-PINEL---#94443 7/1/11 - 6/30/12	12 00	Month		
58	ELEVATOR MAINTENANCE-RATE PER HOUR-STRAIGHT TIME 7/1/09 - 6/30/10	500 00	Hour		
59	ELEVATOR MAINTENANCE-RATE PER HOUR-OVERTIME 7/1/09 - 6/30/10	25 00	Hour		
60	ELEVATOR MAINTENANCE-RATE PER HOUR-STRAIGHT TIME 7/1/10 - 6/30/11	500 00	Hour		
61	ELEVATOR MAINTENANCE-RATE PER HOUR-OVERTIME 7/1/10 - 6/30/11	25 00	Hour		
62	ELEVATOR MAINTENANCE-RATE PER HOUR-STRAIGHT TIME 7/1/11 - 6/30/12	500 00	Hour		
63	ELEVATOR MAINTENANCE-RATE PER HOUR-OVER TIME 7/1/11 - 6/30/12	25 00	Hour		
64	MATERIALS	1.00	Each		

Delivery: _____

Terms of Payment: _____

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Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

WAGE REQUIREMENTS

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at www.purchasing.state.ri.us SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20070001 PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID

BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION

INSPECTION REQUIREMENTS

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL

REQUIREMENT BEFORE SUBMITTING A BID. *MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

WORK ORDER LIMITATIONS

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES

HOURLY RATE SPECIFICS

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC REQUIREMENTS OF A PARTICULAR BID. KEEP IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY

LICENSE/PERMIT SHOULD BE SUBMITTED WITH THE BID. THE BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S) SHALL BE PERFORMED BY INDIVIDUALS HOLDING AN APPROPRIATE AND VALID RHODE ISLAND LICENSE.

ONLY FIXED HOURLY RATES AS INDICATED IN THE AWARD WILL BE ALLOWED. THESE RATES WILL BE INCLUSIVE OF ADMINISTRATIVE AND GENERAL EXPENSES, INCLUDING PROFIT ALLOWANCE, OVERHEAD, TRAVEL, TRANSPORTATION, ETC. PAYMENT FOR SERVICES WILL BE MADE UPON INVOICES SUBMITTED THAT SHOW THE NUMBER OF HOURS WORKED AT THE QUOTED FLAT HOURLY RATE, PLUS COST OF MATERIALS APPROVED BY THE DEPARTMENT, AND MARKUP AND BE ACCOMPANIED BY REQUIRED SUPPORTING DOCUMENTS.

THE STATE WILL NOT AUTOMATICALLY PAY FOR A SECOND PERSON, SUCH AS A LABORER, ETC. VENDOR MUST GET APPROVAL IN WRITING IN ADVANCE OR AT THE TIME THE JOB STARTS OR THE STATE MAY ELECT TO PAY FOR ONLY ONE SERVICE PERSON. VENDOR(S) SHOULD BE AWARE THAT DOCUMENTATION VERIFYING THE ACCURACY OF THE PARTS PRICES AND LABOR CHARGES MAY BE REQUIRED AS PART OF NORMAL AUDITING PROCEDURES.

DETAIL OF SERVICE:

AS REQUIRED, FURNISH ALL LABOR, PARTS, TOOLS, SPECIALIZED/COMPUTERIZED TESTING AND DIAGNOSTIC EQUIPMENT, LUBRICANTS, CLEANING COMPOUNDS, AND CLEANING EQUIPMENT. MONTHLY; EXAMINE AND TEST THE HYDRAULIC SYSTEM AND/OR GOVERNOR, SAFETIES AND BUFFERS ON THE EQUIPMENT AS OUTLINED IN THE AMERICAN NATIONAL STANDARD SAFETY CODE FOR ELEVATORS A.N.S.I. A17.1 AND RHODE ISLAND STATE ELEVATOR CODE 250L CURRENT EDITION AS OF THE DATE THIS AGREEMENT IS SUBMITTED. VISUALLY EXAMINE, ADJUST AND LUBRICATE AS REQUIRED ALL ELEVATOR EQUIPMENT, MAINTAIN ALL SAFETY DEVICES AND EQUALIZE TENSION ON ALL HOISTING ROPES AND CLEAN HOISTWAY, PIT AND DOOR TRACTS. VENDOR WILL REPAIR OR REPLACE ALL EQUIPMENT COVERED UNDER THIS CONTRACT THAT HAD BEEN IDENTIFIED BY THESE MONTHLY CHECKS AS REQUIRING SERVICE BEFORE THE NEXT MONTHLY CHECK.

THIS AGREEMENT INCLUDES EMERGENCY SERVICE CALL BACKS AS REQUIRED. AN EMERGENCY CALL SHALL BE DEFINED AS ONE IN WHICH SOMEONE IS TRAPPED INSIDE AN ELEVATOR CAR OR HOIST WAY OR ANY OTHER CONDITION THAT PRESENTS AN IMMEDIATE DANGER TO PERSON OR THREATENS DAMAGE TO STATE'S ASSETS. A ONE (1) HOUR RESPONSE TIME IS REQUIRED FOR AN EMERGENCY CALL BACK DURING REGULAR BUSINESS HOURS (MONDAY TO FRIDAY, 8:00 AM TO 4:00 PM); 2 HOURS DURING NON-BUSINESS HOURS; 30 MINUTES FOR ENTRAPMENTS AND TO AID THOSE WITH DISABILITIES. AFTER RECEIVING A REQUEST FOR EMERGENCY SERVICE, THE WORK SHALL BE PERSUED CONTINUOUSLY UNTIL THE EMERGENCY SITUATION IS RESOLVED. AFTER RESOLVING THE

EMERGENCY CONDITION, WORK MAY BE CONTINUE DURING NORMAL WORKING HOURS. CONTRACT WILL INCLUDE UP TO 2 HOURS OVERTIME PER CALL BACK IF NECESSARY.

MONTHLY MAINTNENCE IS REQUIRED UNDER THIS AGREEMENT. THE COMPLETION OF THE MONTHLY MAINTENCE WILL BE REPORTED VIA A DETAILED COMPANY PROVIDED FORM, ONE FOR EACH CAR, TO FACILITIES. MONTHLY MAINTENANCE WILL ADDRESS THE AFOREMENTIONED SAFETY DEVICES, MANUFACURER'S RECOMMENDED SERVICE, AND PIT AND HOISTWAY CONDITIONS AS WELL AS ANY COMPONENTS COVERED UNDER THIS AGREEMENT. IT IS INTENDED THAT ISSUES COVERED UNDER THIS CONTRACT WILL BE ATTENDED TO NO LESS FREQUENTLY THAN MONTHLY AND THEREFORE WILL NOT BE LEFT TO BE IDENTIFIED DURING THE SAFETY CHECKS. THE VENDOR WILL PROVIDE WRITTEN PROPOSALS WITHIN 15 DAYS OF IDENTIFICATION TO CORRECT THOSE ISSUES NOT COVERED BY THIS CONTRACT.

LOG BOOKS AND MAINTENANCE:

CHARTS ARE TO BE SUPPLIED AND MAINTAINED IN EACH MACHINE ROOM FOR EACH ELEVATOR. THE LOG BOOK AND CHARTS WILL BECOME THE PROPERTY OF THE DEPARTMENT. RELAMP AS REQUIRED DURING MONTHLY EXAMINATIONS

SAFETY CHECKS:

VENDOR WILL SCHEDULE WITH PROPER AUTHORITY TO ACCOMPLISH ONE YEAR, THREE YEAR AND FIVE YEAR SAFETY CHECKS IN ACCORDANCE WITH THE PREVIOUS TEST DATES. VENDOR WILL CORRECT ANY DEFICIENCIES REVEALED AND IDENTIFIED AS COVERED BY THIS AGREEMENT WITHIN 30 DAYS. VENDOR WILL SUBMIT PROPOSALS FOR WORK NOT INCLUDED UNDER THE CONDITIONS OF THIS CONTRACT WITHIN 15 DAYS OF IDENTIFICATION

THE CONTRACTOR SHALL FURNISH ALL NECESSARY LABOR, TOOLS AND WEIGHTS FOR THE TESTS. ALL RETESTS, AS MAY BE REQUIRED BY THE STATE ELEVATOR INSPECTOR, WILL BE MADE AT NO COST TO THE STATE.

PARTS, INVENTORY AND WIRING DIRAGRAMS:

CONTRACTOR WILL, DURING THE TERM OF THIS CONTRACT, MAINTAIN FOR THE PERFORMANCE OF ROUTINE PREVENTIVE MAINTENCE, IN EACH ELEVATOR MACHINE ROOM, OR A PART OF THEIR INVENTORY, A SUPPLY OF FREQUENTLY USED REPLACEMENT PARTS AND LUBRICANTS SELECTED BY THE CONTRACTOR TO MEET SPECIFIC REQUIREMENTS OF THE UNITS. ANY PARTS REPLACED UNDER THIS CONTRACT WILL BE WITH NEW PARTS, MANUFACTURED OR SELECTED BY THE CONTRACTOR OR WITH PARTS REFURBISHED TO THE CONTRACTORS STANDARDS. PRIOR WRITTEN APPROVAL IS REQUIRED WHEN PARTS ARE NOT NEW. CONTRACTOR WILL FURNISH ALL REPLACEMENT PARTS IN EXCHANGE FOR THE PARTS REPLACED. CONTRACTOR FURTHER AGREES TO MAINTAIN A SUPPLY OF REPLACEMENT PARTS IN THEIR LOCAL WAREHOUSE, AVAILABLE FOR DELIVERY IN CASE OF EMERGENCIES. THE CONTRACTOR, DURING THE TERM OF THIS CONTRACT, MUST OBTAIN AND MAINTAIN ALL ORIGINAL WIRING DIAGRAMS FOR THE UNITS.

SERVICE PROTOCOL:

SCHEDULED WORK: SERVICEMEN MUST CHECK WITH THE DEPARTMENT PRIOR TO THE START OF WORK AND UPON COMPLETION FOR TIME VERIFICATION.

CALL INS: MECHANICS, UPON ARRIVAL, WILL REPORT TO THE STAFFING OFFICE, LOCATED OFF THE LOBBY IN THE REGAN BUILDING. THE MECHANIC WILL SIGN IN AND WILL CLEARLY NOTE THE DATE, TECHNICIAN'S NAME AND ARRIVAL TIME. UPON COMPLETION OF THIS PORTION OF THE SERVICE, THE TECHNICIAN WILL RETURN TO THE STAFFING OFFICE AND WILL SIGN OUT NOTING DEPARTURE TIME, NATURE OF PROBLEM AND STATUS OF RESOLVE. PROFESSIONAL APPEARING "OUT OF SERVICE" SIGNS WITH COMPANY NAME WILL BE PLACED AT EACH LANDING OF AFFECTED ELEVATOR FOR THE DURATION OF THE OUTAGE. UPON RESTORATION OF SERVICE, THESE SIGNS WILL BE REMOVED. A WORK ORDER SIGNED BY THE TECHNICIAN AND INCLUDING ALL INFORMATION OF THE SIGN IN WILL BE SUBMITTED TO THE FACILITIES MANAGEMENT OFFICE. WHEN THE TYPE, NATURE AND/OR CONDITIONS OF THE SERVICE ALLOWS FOR A SERVICE CHARGE UNDER THE CONDITIONS OF THE CONTRACT, THE SIGNED WORK ORDER PROVIDED WILL BE THE BASIS FOR COMPENSATION.

BIDDER'S RESPONSIBILITIES:

BIDDERS MUST VISIT THE LOCATION TO SATISFY THEMSELVES WITH THE WORK REQUIRED, EQUIPMENT TO BE SERVICED AND ANY OTHER CONDITIONS WHICH WILL AFFECT THE COST OF THIS SERVICE. NO INCREASE TO COST FOR THIS SERVICE WILL BE CONSIDERED AFTER THE BID IS SUBMITTED.

THE CONTRACTOR SHALL, WITHIN FIVE (5) DAYS AFTER THE AWARD, PROVIDE A MEANS FOR THE DEPARTMENT TO CONTACT THE CONTRACTOR TWENTY FOUR (24) HOURS A DAY DURING THE CONTRACT PERIOD TO INITIATE SERVICE.

MONTHLY MAINTENANCE FLAT RATE PER UNIT (THESE WILL REMAIN FOR THE DURATION OF THE CONTRACT):

ITEM	
1	ADOLPH MEYER ----- 91829 ----- PAYNE
2	ADOLPH MEYER ----- 91828 ----- PAYNE
3	ADOLPH MEYER ----- 91830 ----- PAYNE
4	BEN RUSH ----- 91823 ----- OTIS
5	REGAN #1 ----- 91814 ----- GENERAL
6	REGAN #2 ----- 91815 ----- GENERAL
7	REGAN #3 ----- 91816 ----- GENERAL
8	REGAN #4 ----- 91817 ----- GENERAL
9	REGAN #5 ----- 91818 ----- GENERAL
10	HAZARD ----- 91826 ----- OTIS
11	BARRY ----- 91827 ----- OTIS
12	SIMPSON ----- 91824 ----- OTIS
13	VIRKS #1 ----- 91821 ----- OTIS

14	VIRKS #2 ---- 91822 ---- ARMOR
15	SERVICE ---- 91825 ---- RI ELEVATOR
16	LOUIS PASTEUR #1 ---- 91812 ---- PAYNE
17	LOUIS PASTERU #2 ---- 91813 ---- PAYNE
18	MATHIAS ---- 91820 ---- OTIS
19	PINEL ---- 94443 ---- RI ELEVATOR

CONTACT PERSON:
JOHN SOLOMON (401) 462-3050